

**University of Oregon
Department of Cinema Studies**

**Student Equipment Monitor
Job Description**

Job Summary:

The student Equipment Monitor works in the Cinema Studies Equipment Room located in 18 Knight Library. Their primary duties are checking in and out equipment to student equipment users. The Equipment Monitor's other responsibilities include routine cleaning and disinfecting of the space, trouble shooting equipment issues, interpreting policies, and other routine duties.

Position Overview:

- 4 - 10 hours per week during the fall, winter and spring academic terms.
- Must be enrolled full time (At least 12 credits).
- Most available shifts are in the mornings and afternoons on weekdays and afternoons on weekends.
- Pay begins at minimum wage, \$13.50 per hour in fall term.

Qualifications:

- Demonstrated ability to work independently with attention to detail.
- Preferred candidates for this position will be experienced with video production equipment like DSLRs, Light Kits, Audio Recorders etc, and will have strong customer service skills.
- Preferred candidates for this position will be experienced in multimedia software.
- WORK-STUDY is PREFERRED, but not required.

How to Apply:

Links to the electronic application will be available on the **Cinema Studies** and **Career Center** websites, as well as our **Social Media** Channels. Applications must be submitted by Thursday, May 26th at 8:00am.

Interviews will be conducted remotely prior to the end of Spring term and the position will begin in Fall 2022.

Please contact Kevin May at 541-346-8296 or kmay2@uoregon.edu for additional information.