

**University of Oregon**  
**Department of Cinema Studies**

**Student Equipment Monitor**  
**Job Description**

**Job Summary:**

The student Equipment Monitor works in the Cinema Studies Equipment Room located in 18 Knight Library. Their primary duties are checking in and out equipment to student equipment users. The Equipment Monitor's other responsibilities include routine cleaning, troubleshooting equipment issues, interpreting policies, and other routine duties.

**Position Overview:**

- 4 - 10 hours per week during the fall, winter and spring academic terms.
- Must be enrolled full time (At least 12 credits).
- Most available shifts are in the mornings and afternoons on weekdays and afternoons on weekends.
- Pay begins at minimum wage, \$13.50 per hour.

**Qualifications:**

- Demonstrated ability to work independently with attention to detail.
- Preferred candidates for this position will be experienced with video production equipment like DSLRs, Light Kits, Audio Recorders etc, and will have strong customer service skills.
- Preferred candidates for this position will be experienced in multimedia software.
- WORK-STUDY is PREFERRED, but not required.

**How to Apply:**

Links to the electronic application will be available on the **Cinema Studies** and **Career Center** websites, as well as our **Social Media** Channels. Applications must be submitted by Tuesday, March 14th at 9:00am.

*Interviews will be conducted prior to the end of Winter term and the position will begin in Spring 2023.*

*Please contact Kevin May at 541-346-8296 or [kmay2@uoregon.edu](mailto:kmay2@uoregon.edu) for additional information.*